

# CITY OF HELENA



**Position Title: Street Equipment Operator III**

**Department: PW/Streets**

**Position #: 4304**

**Grade: 138**

**EEO Category: (08) Service Maintenance**

**FLSA: Non-Exempt**

**EEO Function: (02) Streets & Highways**

**Work Comp Code: 9410**

## **DEFINITION**

Performs skilled maintenance work, and operates specialized automotive, road construction, maintenance equipment, in addition to a wide variety of other equipment. Performs a variety of departmental maintenance duties. Performs skilled work in the operation of specialized equipment and vehicles. Examples: Large dump truck/snow plows, backhoe, grader, asphalt patch truck, water truck, paving machine, roller, loader, sweeper and other equipment and small tools.

## **SUPERVISION RECEIVED**

Works under general supervision of the Director of Street/Solid Waste Superintendent or Street Supervisor.

## **SUPERVISION EXERCISED**

Supervises the work of others when assigned as a lead man.

## **EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES**

Maintain and operate large dump truck/snow plows and sanders, back hoe, grader, utility truck, loader, sweeper, roller, tamper, compactor, jack hammer, patch truck, saws, and compressor to clean, repair and maintain City Streets.

Perform storm drain maintenance.

Perform daily pre-trip and post-trip inspections on equipment including but not limited to fueling, checking fluid levels, greasing machines, overall condition of machines and cleaning interior and exterior of trucks, equipment, machinery, tools etc.

Performs street maintenance tasks such as patching and repairing pot holes; assisting with laying of asphalt and chip seal; plowing/sanding streets to maintain satisfactory conditions during winter; operate street sweeper to remove sand and debris.

May act as flag person when needed.

## **OTHER JOB RELATED DUTIES**

Performs other job duties as assigned.

## **SAFETY RELATED DUTIES:**

Abide by the City of Helena and department/division work practices established for specific job assignments and occupations. Abide by all Standard Operating Procedures of the Streets and Traffic Department.

Report occupational injuries, illnesses and near misses immediately to their supervisor. Follow supervisor instructions for obtaining first aid and/or medical attention. Participate in accident investigations as requested by the supervisor.

Participate fully in safety training. Suggest improvements in safety training requirements or programs to the supervisor or the safety committee.

Identify unsafe work conditions and unsafe practices. Correct hazards or report them to the supervisor or safety committee as appropriate.

**JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Knowledge of:**

Materials, methods and the tools involved in the construction or repairs of structures such as highways and roads, including their operation and safety measures.

Concrete work to include forming, pouring and finishing.

Applicable machines and tools, including their designs, repair and maintenance.

Relevant equipment, policies, procedures, and strategies to promote effective safety for the protection of people and property

**Skill to:**

Operate pertinent equipment, and perform routine maintenance tasks, using a variety of hand and power tools; determine when and what kind of additional maintenance is needed.

Watch gauges, dials or other indicators to make sure machines are working properly.

**Ability to:**

Use a variety of hand and power tools.

Perform the variety of skills needed to perform major duties.

Establish and maintain positive working relationships with City employees, supervisors, and the general public.

Perform strenuous manual labor under adverse conditions when necessary.

Quickly and repeatedly adjust the controls of a machine or a vehicle to exact positions.

Communicate effectively both verbally and in writing.

**Physical Demands/Work Environment**

Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, push, pull, lift 50 – 75 lbs., distinguish color, and wear protective apparel; exposure to cold, heat, outdoors, vibration, mechanical hazards, electrical hazards, and traffic hazards. Ability to judge which of several objects is closer or farther away from you, or to judge the distance between you and an object.

**Experience and Training Guidelines:**

*Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

**Experience/and or Training:**

A High School Diploma or a GED

Three to five years experience in operating specialized heavy equipment, as well as a variety of construction and maintenance equipment. High school graduation or equivalent.

**License or Certificate:**

A valid MT. State CDL-Class A with a tanker endorsement with acceptable driving record at the time of hire. Subject to pre-employment and DOT Drug & Alcohol testing.

**After reading this job description, as of this date would you require any accommodation to perform these duties?**

**YES or NO** (circle one)

**Employee's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_