

CITY OF HELENA



Position Title: SW Equipment Operator I

Position #: 4303

EEO Category: (08) Service Maintenance

EEO Function: (06) Natural Resources

Department: PW-Solid Waste

Grade: 134

FLSA: Non-Exempt

Work Comp Code: 9410

DEFINITION

In addition to performing all lower rated positions, as required performs skilled maintenance work, operates specialized heavy equipment, maintenance equipment, and/or transfer station equipment (loader, mechanical arm) in addition to a wide variety of other equipment. Performs a variety of departmental maintenance duties. Performs skilled work in the operation of specialized equipment and vehicles. Examples: Large dump truck, transfer station loader, transfer station mechanical arm, front load truck, side load trucks, roll-off truck, rear load trucks, and all other equipment as assigned.

SUPERVISION RECEIVED

Works under the general supervision of a Department Superintendent or Supervisor.

SUPERVISION EXERCISED

Supervises the work of others only when assigned as leadman.

DISTINGUISHING FEATURES OF THE CLASS

Primary difference between an I & III Operator is the specialized equipment and tasks performed. Class A Commercial Drivers License is required for an Equipment Operator III. Class B Commercial Drivers License is required for an Equipment Operator I.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Operate commercial and residential trucks.

Manually pick up and load uncontained and bagged trash.

Distribute and/or repair plastic and metal containers.

Perform manual labor and other duties as assigned.

Works on tipping floor, directs traffic, monitors public use of facility and maintains a safe work environment.

Keep equipment clean inside and out on a regular basis.

Perform pre-trip and post-trip vehicle inspections, including daily greasing, checking fluids and fueling.

Cover other positions within department as assigned.

SAFETY RELATED DUTIES:

Abide by the City of Helena and department/division work practices established for specific job assignments and occupations. Always wears safety equipment re: vest, hard hat, safety glasses, steel toed boots.

Report occupational injuries, illnesses and near misses immediately to their supervisor. Follow supervisor instructions for obtaining first aid and/or medical attention. Participate in accident investigations as requested by the supervisor.

Participate fully in safety training. Suggest improvements in safety training requirements or programs to the supervisor or the safety committee.

Identify unsafe work conditions and unsafe practices. Correct hazards or report them to the supervisor or safety committee as appropriate. Operates equipment in a safe manner.

Conduct business according to all standard operating procedures (SOP).

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Requirements of pre trip and post trip vehicle inspection.

Use of designated specialized heavy equipment along with dump trucks, back hoes, mowers, roller, etc.

Skill to:

Operate pertinent equipment.

Use a variety of hand and power tools.

Operate equipment in a safe manner.

Abilities to:

Operate equipment in a safe manner.

Perform routine cleaning of equipment both inside & out.

Perform maintenance tasks.

Perform the variety of skills needed to perform major duties.

Establish and maintain positive working relationships with City employees, supervisors, and the general public.

Perform strenuous manual labor under adverse conditions when necessary.

Maintain positive attitude, be a self starter, and self motivated.

Physical Demands

This varies based upon major job duties, although this usually involves performing vigorous manual labor. Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, push, pull, lift 75 lbs., and wear protective apparel; exposure to cold, heat, noise, outdoors, vibration, confining work space, chemicals, mechanical hazards, electrical hazards, and traffic hazards; ability to travel to different sites and locations; availability for shift work, on-call, stand-by, and emergency call.

Work Environment

Works outside frequently in all weather conditions. Is exposed to a variety of hazards and dangers on occasion. Works in a dusty, dirty and unpleasant smelling environment.

Experience and Training Guidelines:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Experience & Training:

High school graduation or equivalent.

Experience in pertinent maintenance tasks.

License or Certificate:

CDL – Class B with acceptable driving record

Special Requirements:

Subject to pre-employment as well as random, reasonable suspicion, post accident and follow-up drug and alcohol testing as per the City of Helena substance abuse policy.