

# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

## RESOLUTION NO. 20074

A RESOLUTION INCREASING THE FEES CHARGED BY THE BUILDING AND SAFETY DIVISION FOR RESIDENTIAL AND COMMERCIAL BUILDING CONSTRUCTION PERMITS, MECHANICAL AND PLUMBING PERMITS, AND ELECTRICAL PERMITS, AND ADOPTING AN ALTERNATIVE ENERGY INCENTIVE TO PROMOTE THE USE OF SOLAR ELECTRIC, SOLAR WATER, WIND TURBINE, AND GEOTHERMAL AND GROUND SOURCE HEAT PUMP SYSTEMS IN THE CITY OF HELENA

**WHEREAS**, the permit fees charged by the Building and Safety Division of the Community Development Department have been in effect since 2005; and

**WHEREAS**, the City of Helena, in the prudent management of its financial affairs, must charge fees for the services provided by the Building and Safety Division that accurately reflect the Division's cost of doing business, and allow the Division to maintain its independence from the general fund; and

**WHEREAS**, said fee increases appear to be reasonable and in the public interest;

**WHEREAS**, the City of Helena also wishes to promote the use of solar electric, solar water, wind turbine, and geothermal and ground source heat pump systems by creating an incentive for their installation; and

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# **RESOLUTIONS OF THE CITY OF HELENA, MONTANA**

**Res. No. 20074**

**WHEREAS**, a public hearing was held on this resolution at 6:00 P.M. on the 24<sup>th</sup> day of March, 2014, in the City Commission Chambers at 316 North Park Avenue, Helena, Montana.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF HELENA, MONTANA:**

**Section 1.** The City of Helena hereby adopts the following fees for the services provided by the Building and Safety Division as shown on Exhibit "A" attached hereto and made a part hereof.

**Section 2.** The City of Helena hereby promotes the use of solar electric, solar water, wind turbine, and geothermal and ground source heat pump systems through the adoption of the incentive for their installation as reflected on Exhibit "A".

**Section 3.** The fees for permits and services as reflected on Exhibit "A" shall become effective July 1, 2015. Provided, however, the Building and Safety Division shall immediately implement and allow for the Alternative Energy Incentive structure reflected on Exhibit "A".

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# RESOLUTIONS OF THE CITY OF HELENA, MONTANA

Res. No. 20074

PASSED AND EFFECTIVE BY THE COMMISSION OF THE CITY OF  
HELENA, MONTANA, THIS 24<sup>th</sup> DAY OF MARCH, 2014.

/S/ James E. Smith  
MAYOR

ATTEST:

/S/ Debbie Havens  
CLERK OF THE COMMISSION

Exhibit A - Miscellaneous Fees

Sign Permit: fees shall be determined at 100 percent (100%) of the fee listed for a specific dollar amount as derived from current ICC Valuation Data Table.

Side Walk: \$ 5.00/first 70 linear ft., \$ 2.00 thereafter 50 linear feet or fraction

Curb Cuts: \$ 30.00 (up to two approaches)

Utility Openings: - SOP \$ 70.00 (Contractor patches openings)

House Moving \$ 25.00

Well Permits: \$ 50.00

Inspection Fees: The fee for each inspection shall be set forth by the following fee schedule.

Type of Inspection	Permit Fee
Water & Sewer	\$ 43.50
Water	\$ 29.50
Sewer	\$ 35.00

**Exhibit A - Inspection Fees For Water and Sewer Installations/Repairs**

<u>Type of Inspection</u>	<u>Permit Fee</u>
Water and Sewer	\$43.40
Water	\$29.50
Sewer	\$35.00

**TRAILER HOOK-UP**

<u>IN COURT</u>	<u>PERMIT FEE</u>
Electrical	\$35.00
Gas	\$42.00

<u>OUT OF COURT</u>	
Electrical	\$56.00
Gas	\$42.00

The fee for a requested plumbing inspection or re-inspection shall be \$56.00 provided that such service is not in excess of one (1) hour in duration. For each additional thirty (30) minutes or fractional part thereof the fee shall be \$28.00. The fee for a requested plumbing inspection shall be charged at one hundred (100%) percent of the rate found in this paragraph.

If the permit has not been obtained and the proper fees paid, as determined by preceding schedule, prior to the start of the plumbing work, the fees will be doubled and will have to be paid before the permit will be issued. No inspections will be made without the plans and permit for the work being on the job.

**EXHIBIT A – BUILDING FEES TABLE**

BUILDING VALUATION	FEE	BUILDING VALUATION	FEE
0 - 500	\$ 22.00	43,000 - 44,000	\$ 523.00
500 - 600	\$ 24.75	44,000 - 45,000	\$ 532.00
600 - 700	\$ 27.50	45,000 - 46,000	\$ 541.00
700 - 800	\$ 30.25	46,000 - 47,000	\$ 550.00
800 - 900	\$ 33.00	47,000 - 48,000	\$ 559.00
900 - 1,000	\$ 35.75	48,000 - 49,000	\$ 568.00
1,000 - 1,100	\$ 38.50	49,000 - 50,000	\$ 577.00
1,100 - 1,200	\$ 41.25	50,000 - 51,000	\$ 586.25
1,200 - 1,300	\$ 44.00	51,000 - 52,000	\$ 592.50
1,300 - 1,400	\$ 46.75	52,000 - 53,000	\$ 598.75
1,400 - 1,500	\$ 49.50	53,000 - 54,000	\$ 605.00
1,500 - 1,600	\$ 52.25	54,000 - 55,000	\$ 611.25
1,600 - 1,700	\$ 55.00	55,000 - 56,000	\$ 617.50
1,700 - 1,800	\$ 57.75	56,000 - 57,000	\$ 623.75
1,800 - 1,900	\$ 60.50	57,000 - 58,000	\$ 630.00
1,900 - 2,000	\$ 63.25	58,000 - 59,000	\$ 636.25
2,001 - 3,000	\$ 75.50	59,000 - 60,000	\$ 642.50
3,000 - 4,000	\$ 88.00	60,000 - 61,000	\$ 648.75
4,000 - 5,000	\$ 100.50	61,000 - 62,000	\$ 655.00
5,000 - 6,000	\$ 113.00	62,000 - 63,000	\$ 661.25
6,000 - 7,000	\$ 125.50	63,000 - 64,000	\$ 667.50
7,000 - 8,000	\$ 138.00	64,000 - 65,000	\$ 673.75
8,000 - 9,000	\$ 150.50	65,000 - 66,000	\$ 680.00
9,000 - 10,000	\$ 163.00	66,000 - 67,000	\$ 686.25
10,001 - 11,000	\$ 175.50	67,000 - 68,000	\$ 692.50
11,000 - 12,000	\$ 188.00	68,000 - 69,000	\$ 698.75
12,000 - 13,000	\$ 200.50	69,000 - 70,000	\$ 705.00
13,000 - 14,000	\$ 213.00	70,000 - 71,000	\$ 711.25
14,000 - 15,000	\$ 225.50	71,000 - 72,000	\$ 717.50
15,000 - 16,000	\$ 238.00	72,000 - 73,000	\$ 723.75
16,000 - 17,000	\$ 250.50	73,000 - 74,000	\$ 730.00
17,000 - 18,000	\$ 263.00	74,000 - 75,000	\$ 736.25
18,000 - 19,000	\$ 275.50	75,000 - 76,000	\$ 742.50
19,000 - 20,000	\$ 288.00	76,000 - 77,000	\$ 748.75
20,000 - 21,000	\$ 300.50	77,000 - 78,000	\$ 755.00
21,000 - 22,000	\$ 313.00	78,000 - 79,000	\$ 761.25
22,000 - 23,000	\$ 325.50	79,000 - 80,000	\$ 767.50
23,000 - 24,000	\$ 338.00	80,000 - 81,000	\$ 773.75
24,000 - 25,000	\$ 350.50	81,000 - 82,000	\$ 780.00
25,001 - 26,000	\$ 361.00	82,000 - 83,000	\$ 786.25
26,000 - 27,000	\$ 370.00	83,000 - 84,000	\$ 792.50
27,000 - 28,000	\$ 379.00	84,000 - 85,000	\$ 798.75
28,000 - 29,000	\$ 388.00	85,000 - 86,000	\$ 805.00
29,000 - 30,000	\$ 397.00	86,000 - 87,000	\$ 811.25
30,000 - 31,000	\$ 406.00	87,000 - 88,000	\$ 817.50
31,000 - 32,000	\$ 415.00	88,000 - 89,000	\$ 823.75
32,000 - 33,000	\$ 424.00	89,000 - 90,000	\$ 830.00
33,000 - 34,000	\$ 433.00	90,000 - 91,000	\$ 836.25
34,000 - 35,000	\$ 442.00	91,000 - 92,000	\$ 842.50
35,000 - 36,000	\$ 451.00	92,000 - 93,000	\$ 848.75
36,000 - 37,000	\$ 460.00	93,000 - 94,000	\$ 855.00
37,000 - 38,000	\$ 469.00	94,000 - 95,000	\$ 861.25
38,000 - 39,000	\$ 478.00	95,000 - 96,000	\$ 867.50
39,000 - 40,000	\$ 487.00	96,000 - 97,000	\$ 873.75
40,000 - 41,000	\$ 496.00	97,000 - 98,000	\$ 880.00
41,000 - 42,000	\$ 505.00	98,000 - 99,000	\$ 886.25
42,000 - 43,000	\$ 514.00	99,000 - 100,000	\$ 892.50

FEES WILL BE ASSESSED AT THE FOLLOWING RATES FOR PROJECTS WITH A VALUATION OF: \$100,000 TO \$500,000: \$895.00 FOR THE FIRST 100,000 PLUS \$5.00 PER EACH ADDITIONAL \$1,000.00 OR FRACTION.

\$500,001 TO \$1,000,000: \$2855.00 FOR THE FIRST \$500,000 PLUS 4.25 PER EACH ADDITIONAL \$1,000.00 OR FRACTION.

\$1,000,000 AND UP: \$4955.00 FOR THE FIRST \$1,000,000 PLUS 2.75 FOR EACH ADDITIONAL \$1,000.00 OR FRACTION.  
PLAN CHECK FEE IS 65% OF THE BUILDING FEE

## EXHIBIT A – FIGURE 1

## BUILDING PERMIT FEE TABULATION

TOTAL VALUATION	FEE
\$1.00 TO \$500.00	\$22.00
\$501.00 TO \$2,000.00	\$22.00 for the first \$500.00 plus \$2.75 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$63.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00, or fraction thereof. To and including \$25,000.00
\$25,001.00 to \$50,000.00	\$352.00 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$580.00 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to 500,000.00	\$895.00 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,855.00 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$4,955.00 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof

## EXHIBIT A - BUILDING FEES

Building Permit Fees:

The fee for each building permit shall be set forth by the following Building Permit Fee Tabulation table as per Figure 1.

The fees for building inspection shall be as listed below:

1. Inspections outside of normal business hours (minimum charge two hours]	\$56.00 per
hr.*	
2. Re-inspection (when work was not ready for inspection or required corrections have not been made)	\$56.00 per hr.*
3. Inspections for which no fee is specifically indicated (minimum charge per hour)	\$56.00 per hr.*
4. Additional plan review required by changes, additions or revisions to plans.	\$56.00 per hr.*
5. For use of outside consultants for plan review and/or inspections	Actual Cost**

- \* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

- \*\* Actual costs include administrative and overhead costs.

If a permit has not been obtained and required fees paid prior to the start of the work, the fees as provided for herein will be doubled and must be paid prior to issuance of the permit. Inspections will not be made without the plans and permit(s) for the work being done, on the job-site.

Plan Review Fees:

The fee for the initial review of construction documents, that may or may not result in the approval of the plans submitted for permitting, shall be assessed at sixty-five (65%) of the building permit fee unless otherwise modified.

Alternative Energy Incentive Calculation

An alternative energy incentive will be provided for the use of solar electric, solar water, wind turbine, geothermal or ground source heat pump systems in the City of Helena. The incentive will consist of a reduction in the otherwise applicable building permit and plan review fees for such systems and will be calculated as follows: (1) The valuation of the system will be based upon the Figure 1 Tabulation; (2) The building permit fee based upon that system valuation will be discounted by fifty percent [50%]; and (3) the plan review fee will be fifty percent [50%] of the discounted building permit fee amount. The trade-specific fees relating to the permitting and installation of such systems (e.g., plumbing, mechanical, electrical) will remain as set below.

**EXHIBIT A - PLUMBING FEES**

**Plumbing Permit Fees:** The fee for each plumbing permit shall be set forth by the following fee schedule.

**Type of Installation**

For issuing each permit	\$21.00
For each plumbing fixture	\$ 8.50
Water Service (domestic or commercial)	\$8.50
Building or Trailer park sewer (ea.)	\$14.00
Storm drains and storm drainage	\$ 8.50
For each water heater	\$8.50
Gas piping system (1 - 4 outlets)	\$8.50
Gas piping system per outlet (5 or more)	\$3.00
For each industrial water pretreatment Interceptor (with tray and vent), except kitchen-type grease interceptors functioning as fixture traps	\$10.00
For installation, alteration, or repair water piping and/or water treatment equipment	\$8.50
For repair or alteration of drainage or vent piping	\$8.50
For each lawn sprinkler system and fire protection system or anyone meter, including back flow protection devices therefore	\$8.50
For vacuum breakers or back flow protective devices on tanks, vats, etc. and for installation on unprotected plumbing fixtures, including necessary water piping One to Four (1-4)	\$8.50
Vacuum breakers, etc. (as immediately above) for five or more per each	\$3.00

## EXHIBIT A - MECHANICAL FEES

Mechanical Permit Fees: The fee for each mechanical permit shall be set forth by the following fee schedule.

The mechanical cost shall be the cost to the owner of all labor charges and all mechanical materials and equipment installed as part of the mechanical system. The cost of the plumbing system, as covered by the Uniform Plumbing Code, is not to be included. Gas piping costs for a mechanical permit shall be charged in like manner according to the plumbing fee fixture schedule when gas piping or modifications are needed on a project for which no plumbing permit is otherwise required, or when the project plumber is not responsible for the installation of the gas pipe. In such instances installation shall be by a licensed gas fitter per Title 3-5-3 of City Code or by the homeowner in the case of the owner's own dwelling as allowed in state law.

Cost of Mechanical System:

0-\$1000	\$42.00
\$1001 - \$10,000	\$42.00 for the first \$1000 plus \$14.00 for each additional 1000 or fraction thereof up to and including \$10,000
\$10,001 - \$50,000	\$168.00 for the first \$10,000 plus \$7.00 for each additional 1000 or fraction thereof up to and including \$50,000
\$50,001 - and up	\$448.00 for the first \$50,000 plus \$4.00 for each additional 1000 or fraction thereof.

The fee for a requested mechanical inspection shall be \$56.00 provided that such service is not in excess of one (1) hour in duration. For each thirty (30) minutes or fractional part thereof, in excess of one hour the fee shall be \$28.00. The fee charged for a requested mechanical inspection shall be charged at one hundred (100) percent of the rate found in the paragraph.

## EXHIBIT A - ELECTRICAL

Residential Electrical Permit Fees. The fee for the electrical permit shall be set forth by the following fee schedule.

<u>Type of Installation</u>	<u>Fee</u>
Temporary construction service	\$ 35.00
Single-Family dwellings or cabins, includes garage wired at the same time as house or cabin for:	
100 to 300 amp. service	\$182.00*
301 or larger amp. service	\$280.00*
Interior rewire only or new addition to a home	\$ 56.00
* Fee includes maximum of three inspections.	
Private property accessory buildings (garages, Barns, sheds, etc.) for:	
Up to 200 amp. panel	\$ 56.00
to 300 amp. panel	\$140.00
larger amp. panel	\$182.00
Multiple family dwellings (new duplex through 12 units)	\$140.00/bldg.*
<u>*plus</u> for each dwelling unit up to and including 12 units (for buildings containing over 12 units use the commercial electrical permit fee schedule in 2B)	\$ 56.00/unit
Multiple family dwellings (duplex through 12 units) For rewire and remodel only of each dwelling unit	\$ 56.00
Change of service (and reconnection to distribution Panel)	\$ 35.00
Mobile home installation (in-court)	\$ 35.00
Mobile home installation (out of court)	\$ 56.00
*Fee includes only one inspection - re-inspections require a new permit	
Modular home (UBC) without basements	\$ 56.00
With basement and/or garage	\$ 91.00
Mobile home court and/or recreational vehicle parks. New, rewire or additions for first 3 spaces (1-3 spaces) Per space over 3, installed at the same time	\$ 63.00 \$ 7.00

## EXHIBIT A – COMMERCIAL, INDUSTRIAL, INSTITUTIONAL OR PUBLIC USE

Electrical Permit Fees For All Other Installations: (commercial, industrial, and institutional shall be set forth by the following fee schedule.

Cost of the Electrical Installation:

0-\$500	\$42.00
\$501-\$1000	\$42.00 for first \$500 plus 8.4 percent times the balanced of the construction cost (Balance x .084)
\$1001-\$10,000	\$84.00 for first \$1000 plus 2.8 percent times the balance of the construction cost (Balance x .028)
\$10,001-\$50,000	\$336.00 for first \$10,000 plus .7 percent times the balance of the construction cost (Balance x .007)
\$50,001-or more	\$616.00 for first \$50,000 plus .42 percent times the balance of the construction cost (Balance x .0042)
Temporary construction service	\$35.00

Note: This \$35.00 fee is required in addition to the above inspection fees if a temporary service will be used and is to be paid at the same time as the regular permit before construction begins.

If the permit has not been obtained and the proper fees paid, as determined by the preceding schedules, prior to commencement of the electrical work, the fees will be doubled and will have to be paid before the permit will be issued. No inspections will be made without the plans and permit for the work being on the job.

The fee for a requested electrical inspection or request for re-inspection in excess of that included in the original permit is \$56.00 provided that the inspection is not in excess of one (1) hour in duration. For each thirty (30) minutes or fractional part thereof in excess of one hour the fee shall be \$28.00. The fee charged for a requested inspection or electrical re-inspection shall be charged at one hundred percent of the rate found in this paragraph.