

**CITY OF HELENA**  
**REGULAR CITY COMMISSION MEETING**  
**October 4, 2010**  
**6:00 P.M.**

**Time & Place** A regular City Commission meeting was held on Monday, October 4, 2010 at 6:00 p.m., in the Commission Chambers, 316 N. Park Avenue, Helena, Montana.

**Members Present** Mayor Smith indicated for the record that Commissioners Cartwright, Ellison, Thweatt and Elsaesser were present. City Manager Ron Alles, City Attorney David Nielsen and Deputy City Clerk Robyn Brown were present. Others present were David Scrimm representing the Helena Citizens Council.

**Pledge of Allegiance** Mayor Smith asked those persons present to please stand and join him in the pledge of allegiance.

**Minutes** The minutes of the regular City Commission meeting of September 27, 2010 were approved as submitted.

**Proclamation** PROCLAMATION  
A. Fire Prevention Week

Mayor Smith read the proclamation designating October 3-9, 2010 as Fire Prevention Week and presented it to Fire Marshall Craig Trapp. Fire Marshall Trapp spoke of the importance of smoke alarms and gave an overview of events being held for Fire Prevention Week.

**Consent Agenda** CONSENT AGENDA:  
A. Claims  
B. Utility bill insert – United Way  
C. Utility bill insert – Montana Shares  
D. Adoption of the City of Helena Parks, Recreation and Open Space Plan  
E. City of Helena ADA Policy for sidewalks within city rights-of-way

City Manager Ron Alles recommended approval of the claims and the consent agenda.

**Discussion** Commissioner Cartwright requested Item E be removed for further discussion.

**Public Comment** Mayor Smith asked for public comment, none was received.

**Motion** **Commissioner Ellison moved approval of items A through D on the consent agenda.** Commissioner Cartwright seconded the motion. All voted aye, motion carried.

**Item E** Commissioner Cartwright stated this is a good policy that addresses concern expressed by property owners; however, he asked if this policy could be labeled a “temporary” policy to let the community know the city will be holding future discussions on funding for ADA ramps. Attorney Nielsen stated the Commission could approve the policy as “temporary” or pass it as is and replace it in the future.

Discussion was held on the history and formation of the policy. It was recommended the policy be tabled to the October 18, 2010 Commission Meeting and discussed at the October 13, 2010 Administrative Meeting.

**Motion**

**Commissioner Thweatt moved to table item E on the consent agenda to October 18, 2010.** Commissioner Cartwright seconded the motion. Motion carried 4-1, with Mayor Smith voting no.

***Bid Award***

BID AWARD:

A. West Side Tank Water Main Connections City Project #09-20

**Staff Report**

City Engineer Ryan Leland reported in 2008 the City of Helena and the developer of the Reber Subdivision installed a 500,000 gallon tank on the west side of the city. The tank was designed to supply water to the Reber Subdivision and to increase pressure for existing west side residents. This water main project is the next phase that will connect the new tank to the existing residents and create a new pressure zone.

The City opened three bids on September 28, 2010. The lowest responsible bidder for the project was Helena Sand & Gravel, Inc. with a bid of \$219,800. Mr. Leland recommended award of the bid to Helena Sand & Gravel, Inc. as the project will increase the pressure and fire flows to existing residents along LeGrande Cannon Boulevard and University Street.

**Discussion**

Commissioner Elsaesser asked what fund is paying for this project. Mr. Leland explained the water utility fund. The developer has already funded their portion of the project; rate payers are paying for this portion so they can connect the developer's infrastructure to the existing system.

**Public comment**

Mayor Smith called for public comment; none was received.

**Motion**

**Commissioner Ellison moved approval for award of the bid for the Westside Tank Water Main Connection, City Project #09-20 to Helena Sand & Gravel, Inc. in the amount of \$219,800.**

Commissioner Elsaesser seconded the motion. All voted aye, motion carried.

***Communications***

COMMUNICATIONS/PROPOSALS FROM COMMISSIONERS

Commissioner Cartwright announced he recently celebrated his 25<sup>th</sup> wedding anniversary and the celebration reminded him again of how good the community of Helena is. He also spoke in opposition to CI-105.

Commissioner Ellison commended Parks & Recreation Department Director Amy Teegarden on the adoption of the City of Helena Parks, Recreation and Open Space Plan.

Commissioner Elsaesser encouraged citizens to submit their absentee ballots. He requested the Commission continue discussion on the city's recycling program.

***Report of the City Attorney***

REPORT OF THE CITY ATTORNEY  
No report was given.

***Report of the City Manager***

REPORT OF THE CITY MANAGER  
No report was given.

***Report from the  
Helena Citizens  
Council***

REPORT FROM THE HELENA CITIZENS COUNCIL  
The Helena Citizens Council had nothing to report.

***Public  
Communications***

PUBLIC COMMUNICATIONS  
No public communications were given.

***Meetings of  
Interest***

MEETINGS OF INTEREST  
The next Administrative Meeting is October 13, 2010 and the next Commission Meeting is October 18, 2010. There is a Growth Policy Work Session on October 5, 2010.

***Adjournment***

There being no further business to come before the Commission, the meeting was adjourned at 6:40 p.m.

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Mayor James E. Smith

ATTEST:

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Clerk of the Commission