

## ADMINISTRATIVE MEETING

September 9, 2015

4:00 p.m. to 6:00 p.m.

Room 326

### AGENDA

1. **Call to order, introductions, opening comments**
2. **August 19, 2015 Administrative Meeting summary**
3. **Commission comments, questions**
  - Upcoming appointments
4. **City Manager's Report**
  - Discuss purchase of second fire engine
5. **Department discussions**
  - Parks & Recreation**
    - a) Swaney Minor Subdivision Discussion
      - **Consensus Direction to Manager:**
  - Community Development**
    - a) TIF District Resolution of Necessity (*materials found in 9/14 meeting packet*)
      - **Consensus Direction to Manager:**
  - Public Works**
    - a) Urban Route Priority Project List
    - b) Curbside Recycling
      - **Consensus Direction to Manager:**
6. **Committee discussions**
  - a) Audit Committee, City-County Board of Health, Civic Center Board, L&C County Mental Health Advisory Committee, Montana League of Cities & Towns  
– Mayor Jim Smith
  - b) Audit Committee, Board of Adjustment, Helena Chamber of Commerce Liaison, Information Technology Committee, Transportation Coordinating Committee  
– Commissioner Dan Ellison
  - c) Non-motorized Travel Advisory Board, Transportation Coordinating Committee  
– Commissioner Matt Elsaesser
  - d) ADA Compliance Committee, Business Improvement District/Helena Parking Commission, City-County Parks Board, Montana Business Assistance Connection  
– Commissioner Andres Haladay
  - e) Audit Committee, City-County Administration Building (CCAB), Public Art Committee  
– Commissioner Haque-Hausrath
  - f) Helena Citizens Council
7. **Review of agenda for September 14, 2015 Commission meeting**
8. **Public comment**
9. **Commission discussion and direction to City Manager**
10. **Adjourn**

*City of Helena, Montana*

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## ADA NOTICE

The City of Helena is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The City will not exclude persons with disabilities from participation at its meetings or otherwise deny them the City's services, programs, or activities.

Persons with disabilities requiring accommodations to participate in the City's meetings, services, programs, or activities should contact the City's ADA Coordinator, Elroy Golemon, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

(406) 447- 8490

TTY Relay Service 1-800-253-4091 or 711

[citycommunitydevelopment@helenamt.gov](mailto:citycommunitydevelopment@helenamt.gov)

316 North Park, Avenue, Room 440, Helena, MT 59623

*City of Helena, Montana*

To: Ron Alles, City Manager

From: Sean Logan, Fire Chief

Subject: Fire Apparatus Acquisition

Date: September 3, 2015

- The Assistance to Firefighters Grants (AFG) was developed to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations. Since 2001, AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training and other resources needed to protect the public and emergency personnel from fire and related hazards.
- In 2015, The City of Helena Fire Department applied for the AFG for the purpose of replacing two front line fire engines and was awarded approximately \$409,000.00 in federal funds to offset the cost of one engine.
- The Helena Fire Department is requesting funds to continue the process of acquiring an additional engine to replace aging and/or obsolete apparatus.
- In accepting the AFG award, the City must remove our 1986 Sutphen reserve engine from front line fire protection service. We are currently discussing retro fitting it to a new parade vehicle. Also in discussion is scrapping our current parade vehicle as we are concerned with regard to safety issues.
- The 1999 E-1 engine (Engine 1) would be placed into reserve service and the 2005 American LaFrance engine (Engine 2) could possibly be traded or sold. The trade-in value would be approximately \$40,000.00.
- After consulting City Maintenance personnel and our Fire Equipment Technician, it is their recommendation that we retain the 1999 engine as reserve as maintenance issues are of far less concern than the 2005 engine.
- The manufacturer of the 2005 engine suddenly closed their doors in early 2014 after over 100 years in business. Repair parts are becoming increasingly difficult to acquire and support is non-existent.
- The requested engines and specifications will update our fleet significantly and being identical, will help standardize our response and significantly reduce time spent training on individual fire apparatus.
- Our specifications require that the requested engines accommodate significantly more equipment to offset our limited staffing by bringing more of our tools with us to each call.

*City of Helena, Montana*

**Capital Improvements Fund**

Fund: 440

	FY 2013 Actual	FY 2014 Actual	FY 2015			Adopted FY 2016 Budget
			Adopted	Amended	Actual	
<b>Revenues</b>						
Taxes	-	-	-	-	-	-
Special Assessments	-	-	-	-	113	-
<b>Taxes &amp; Assessments</b>	-	-	-	-	113	-
License & Permits	10,000	29,033	28,000	28,000	30,403	30,000
Intergovernmental Revenues	430,000	-	-	98,400	50,796	-
Charges For Services	-	-	-	4,480	4,500	-
Intra-City Revenues	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Investment Earnings	4,381	3,547	3,310	3,310	3,223	2,837
Other Financing Sources / (Uses)	200,900	34,250	-	-	-	-
<b>Other Operating Revenues</b>	645,281	66,830	31,310	134,190	88,922	32,837
Internal Service Revenues	-	-	-	-	-	-
Interfund Transfers In	581,000	926,659	411,961	860,756	860,756	2,337,985
<b>Internal Transactions</b>	581,000	926,659	411,961	860,756	860,756	2,337,985
Long-Term Debt	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,226,281</b>	<b>993,489</b>	<b>443,271</b>	<b>994,946</b>	<b>949,791</b>	<b>2,370,822</b>
<b>Expenditures</b>						
Personal Services	-	-	-	-	-	-
Supplies & Materials	-	35,387	-	-	-	-
Purchased Services	41,590	34,991	16,500	32,420	21,134	23,930
Intra-City Charges	-	-	-	-	-	-
Fixed Costs & Subsidies	-	-	-	-	-	-
<b>Maintenance &amp; Operating</b>	41,590	70,378	16,500	32,420	21,134	23,930
Internal Charges	-	-	-	-	-	-
Transfers Out	-	6,390	-	-	-	200,000
<b>Internal Transactions</b>	-	6,390	-	-	-	200,000
Debt Service	-	-	-	-	-	-
Capital Outlay	873,459	418,442	544,110	791,816	381,179	1,301,470
<b>Debt &amp; Capital</b>	873,459	418,442	544,110	791,816	381,179	1,301,470
<b>Total Expenditures</b>	<b>915,049</b>	<b>495,210</b>	<b>560,610</b>	<b>824,236</b>	<b>402,313</b>	<b>1,525,400</b>
<b>Revenues Over (Under) Expenditures</b>	311,232	498,279	(117,339)	170,710	547,478	845,422
<b>Beginning Cash Balance - July 1</b>	1,443,558	1,616,724	2,142,069	2,142,069	2,142,069	2,728,145
Other Cash Sources / (Uses)	(138,066)	27,066	-	-	38,598	-
<b>Ending Cash Balance - June 30</b>	1,616,724	2,142,069	2,024,730	2,312,779	2,728,145	3,573,567
<b>Unreserved Balance</b>	-	-	-	-	-	-
<b>Reserved</b>	1,616,724	2,142,069	2,024,730	2,312,779	2,728,145	3,573,567
<b>Ending Cash Balance - June 30</b>	1,616,724	2,142,069	2,024,730	2,312,779	2,728,145	3,573,567
<b>Reserves Detail:</b>						
General Capital Reserves	1,419,869	1,810,573	275,759	563,808	1,015,406	1,830,828
Sidewalk Warrants Receivable	-	138,677	271,020	271,020	259,722	259,722
Notes / Loans Receivable	138,066	111,000	111,000	111,000	83,663	83,663
Department Capital Reserves:						
> Police Reserve	-	-	300,766	300,766	300,766	300,766
> Fire Reserve	-	-	525,766	525,766	525,766	525,766
> Park & Recreation Reserve	-	-	387,700	387,700	387,700	387,700
> Public Works Reserve	-	-	37,900	37,900	37,900	37,900
> HCTV Digital Equipment Reserve	53,789	76,819	104,819	104,819	107,222	137,222
Street Lighting Conversion Reserve	5,000	5,000	10,000	10,000	10,000	10,000

September 2, 2015

**TO: Ron Alles, City Manager**

**FROM: Amy Teegarden, Parks and Recreation Director  
Thomas J. Jodoin, City Attorney**

**Subject:** Land Swap in the Swaney Minor Subdivision

**Present Situation:** The Swaney Minor Subdivision is located south of LeGrande Cannon Boulevard immediately west of the Forest Estates Subdivision at the end of Mount Helena and Charlie Russell Drives. The Swaney Minor Subdivision was a five lot subdivision final platted in 2003.

The required legal and physical access, water and wastewater, and stormwater infrastructure needed to serve those five lots were deferred pursuant to a development agreement that placed a lien on the lots. In that agreement, the infrastructure was to be installed prior to any structure being constructed on any of the lots or within 10 years, whichever was sooner. If the infrastructure was not installed within 10 years, the City was authorized to sell the lots and use the proceeds to install the infrastructure. None of the lots have been developed and the 10 years have passed.

Lots 1, 4, and 5 were either sold or dedicated to the City and are currently part of the City's open space inventory. Lot 4 contains a deed restriction requiring the property to be used for recreational open spaces purposes. Ellen Feaver currently owns Lot 2, and Ken and Elizabeth Eden own Lot 3. According to the strict terms of the development agreement and to ensure that all lots have the required infrastructure, the City has the obligation to sell all the lots, including City lots that are currently used as open space.

**Proposal:** Ms. Feaver would like to donate her property to the City to be used as open space. Further, the Edens would like to swap Lot 3 for Lot 4 since Lot 3 is currently adjacent to City open space and Lot 4 is immediately adjacent to legal and physical access, water, and wastewater infrastructure. As part of accepting Ms. Feaver's donation and swapping lots with the Edens, the City would aggregate Lots 1, 2, 3, and 5 into one large tract thus rendering the infrastructure requirements moot. Lot 4 could potentially be developed.

**Advantage:** By accepting the donation of Lot 2 and trading Lot 4 for Lot 3, the City would be able to aggregate the lots and eliminate the need to install infrastructure. Four out of the five lots would be kept in an undeveloped state. City would acquire additional open space that would be immediately adjacent to existing open space.

**Objective:** Before proceeding with surveying and preparing deeds, staff, Ms. Feaver, and Mr. and Mrs. Eden would like to obtain a general acknowledgment that the Commission is generally agreeable to accepting the donation and land swap.

*City of Helena, Montana*



366°03'20"E  
67.43'

LE GRAND CANNON BOULEVARD 60' WIDE

S84°40'16"E  
65.81'

S76°45'00"E 317.37'

N83°00'18"E 267.43'

S74°40'27"E  
117.82'

S87°41'56"E  
44.40'

SEC. 26  
SEC. 25

CITY

LOT 5  
13.83 Acres

LOT 1  
0.79 Acres  
CITY

LOT 2  
0.78 Acres  
FENNER

LOT 3  
0.78 Acres  
EVEN

LOT 4  
0.79 Acres  
CITY

TRACT II  
C.O.S.

CHARLIE RUSSELL

MOUNT HELEN

N80°52'14"W 1299.48'

916.96'

75'

145'

S1°15'41"W 352.56'

S1°15'41"W 212.59'

N76°08'43"E  
106'

50'

60'

83'

135'

292'

221'

288'



AN 4123-S)

MOUNT HELENA CITY PARK  
C.O.S. NO. 241346



1 inch = 150 feet

LAUREL ST  
UNIVERSITY ST  
GLENDALE ST

# Swaney Minor Subdivision

GARRISON S

LE GRANDE CANYON BLVD

Parks Lot 1  
34,279 sqft

Feaver Lot 2  
34,204 sqft

Eden Lot 3  
34,207 sqft

Parks Lot 4  
34,275 sqft

Parks Lot 5  
13.83 Acres

CHARLIE RUSSELL DR

GARY COOPER ST

MOUNT HELENA DR



DEVELOPMENT AGREEMENT

THIS AGREEMENT is made and entered into this 30<sup>th</sup> day of December, 2002, by and between, ALEXANDRA SWANEY MALINA ("Owner"), and the CITY OF HELENA, MONTANA, a municipal corporation organized and existing under the laws of the State of Montana ("City").

RECITALS

1. **Property Benefited:** The property included in this agreement ("Property"):  
Tract S of COS #589909/B, Lewis and Clark County, Montana.
  
2. **Subdivision:** The Owner applied for subdivision in the City and is completing requirements to extend City public infrastructure, including City water, sewer, street, storm drainage improvements and other public infrastructure to the lots proposed for creation. As a condition of this subdivision, the Owner and City agree that certain infrastructure requirements can be deferred to future completion, provided the Owner and all successors in interest guarantee completion or assume financial responsibility for completing those improvements before the Property will be suitable for residential use.
  
3. **Ownership and Security:** The Owner certifies that she owns the Property and has free and clear title to the same. Owner covenants and agrees that she will not allow any lien or mortgage on the Property that will have a priority to or otherwise interfere with the security lien the Owner grants to the City under this Agreement.

AGREEMENT

1. **Binding Covenant:** The Owner agrees that this Agreement shall constitute covenants, which shall run with the Property, and the benefits and burdens hereof shall be binding upon and inure to the benefit of all successors in interest to all parties hereto. The Owner further agrees that this Agreement shall be recorded with the Clerk & Recorder for Lewis & Clark County, Montana and run with the above-described property.
  
2. **Financial Guarantee for Improvements - Lien:** The preliminary plat approval required, as a condition for final plat approval, the installation of storm drainage improvements, water system improvements, sewer system improvements and street improvements (collectively referred to as "public improvements"). The engineer for Owner estimates the probable cost of these improvements to be \$94,407 and includes the components shown on Exhibit "A" attached hereto and by this reference made a part hereof. No lot or portion of any lot within the Property may be improved, developed, inhabited, used or have buildings or structures of any kind erected thereon until these improvements are fully installed and the installation dedicated to and accepted by the City of Helena. As a financial guarantee for the installation and acceptance of public improvements, Owner hereby grants to the City of Helena a security lien against all the lots included in the Property as security for the installation of the public improvements. The amount of the lien is \$94,407 increased annually by an inflation adjustment of 3 percent. If the improvements are not installed within ten (10) years of the date of this Agreement or if there is any breach of this Agreement, including any lot or portion of a lot being improved, developed, inhabited, used or have buildings or structures of any kind erected thereon, then the City of Helena may, upon giving a notice of the breach and a thirty day opportunity for cure of the breach, foreclose on the lien and, if necessary sell or dispose of the Property to pay for the installation of the public improvements.
  
3. **Sidewalks:** The Owner agrees, at Owner's expense, to install sidewalks to City standards in the right-of-way adjacent to Owner's property, and to seek all appropriate permits related to those improvements. The parties agree that these improvements may be deferred until building permits are applied for in the development of the property, or until the grade of the extension of Charlie Russell Drive is determined pursuant to its improvement to City standards, at the City's discretion.
  
4. **Notices:** Written notices between the City and Owner shall be deemed given if sent by first-class mail, postage prepaid, to the principal addresses of each party. The City may use the name and address of the most recent owner as shown by the records in the office of the Lewis & Clark County Clerk and Recorder for notice.
  
5. **Default:** Failure of or unreasonable delay by either party to perform any term or provision of this agreement shall constitute a default hereunder. In the event of alleged default or breach of any term or condition of this agreement, the party alleging such default or breach shall give the other party not less than thirty (30) days' written notice specifying the nature of the alleged default and the manner in which it may be satisfactorily cured. During any such 30-day period, the party charged shall not be considered in default for purposes of termination or instigation of legal proceedings.



If either party fails to perform a condition of this agreement, the other party, after providing the defaulting party a 30-day written notice demanding a default be cured, is entitled to all of the remedies provided by law or by this agreement, including but not limited to damages and specific performance.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

OWNER  
By Alexandra Swaney Malina  
ALEXANDRA SWANEY MALINA, Owner

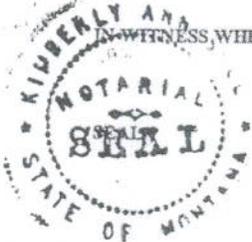
CITY OF HELENA, MONTANA  
By [Signature]  
TIM BURTON, City Manager

Attest by [Signature]  
DEBBIE HAVENS, City Clerk



STATE OF MONTANA )  
COUNTY OF LEWIS AND CLARK ) ss.

On this 13<sup>th</sup> day of Dec., 2002, before me, the undersigned, a Notary Public for the State of MT, personally appeared Alexandra Swaney Malina known to me or proved to me to be the person(s) whose name(s) is (are) subscribed to the foregoing instrument, and acknowledged to me that he (they) executed the same.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

[Signature]  
Notary Public for State of  
Residing at  
My Commission expires 4/30/03

STATE OF MONTANA )  
COUNTY OF LEWIS AND CLARK ) ss.

On this 30<sup>th</sup> day of December, 2002, before me, the undersigned, a Notary Public for the State of Montana, personally appeared TIM BURTON and DEBBIE HAVENS, the City Manager and City Clerk of the City of Helena, Montana, known to me or proved to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same in such capacity.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.

[Signature]  
Notary Public for State of Montana  
Residing at Helena, Montana  
My Commission expires 4/30/03



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Lewis & Clark County

AGR

CITY OF HELENA URBAN FUNDS ELIGIBLE PROJECTS - AUGUST 20, 2015						
PROJECTS	PROJECT COST ESTIMATE	IDENTIFIED IN 2015 LRTP	CITY OF HELENA PRIORITY PROJECTS	LEWIS & CLARK COUNTY PRIORITY PROJECTS	CITY OF EAST HELENA PRIORITY PROJECTS	
<b>PROJECTS ON URBAN ROUTES</b>						
8TH AVENUE (CRUISE AVENUE TO MONTANA AVENUE)	\$ 2,298,000	✓				
11TH AVENUE (CRUISE AVENUE TO MONTANA AVENUE)	\$ 2,178,000	✓				
AIRPORT ROAD (WASHINGTON STREET TO B STREET)	\$ 1,331,000	✓				
CLUSTER AVENUE (MONTANA AVE. TO GREEN MEADOW DRIVE)	\$ 7,865,000	✓		✓		
HELL AVENUE (PARK AVENUE TO NORTH LAST CHANCE GULCH)	\$ 998,000	✓				
MONTANA AVENUE (CLUSTER AVENUE TO CEDAR STREET)	\$ 3,972,000	✓				
BENTON AVENUE (MRL RAILROAD CROSSING TO CLUSTER AVENUE)	\$ 1,815,000	✓				
HENDERSON STREET RAILROAD CROSSING	\$ 2,904,000	✓				
BENTON AVENUE RAILROAD GRADE SEPARATION	\$ 5,820,000	✓				
LINCOLN ROAD (NORTH MONTANA AVENUE TO INTERSTATE 15 NB RAMP)	\$ 11,816,000	✓		✓		
CARTER DRIVE (PROSPECT AVENUE TO BILLINGS AVENUE)	\$ 968,000	✓				
HENDERSON STREET/CLUSTER AVENUE	\$ 1,115,600	✓		✓		
GREEN MEADOW DRIVE (INTERSECTION LIGHTING)	\$ 83,170	✓		✓		
CALIFORNIA STREET & COLONIAL DRIVE SIGNAL	\$ 744,150	✓				
BROADWAY AVENUE & COLONIAL DRIVE (INTERSECTION IMPROVEMENTS)	\$ 744,150	✓				
LAST CHANCE GULCH AND 14TH STREET (INTERSECTION IMPROVEMENTS)	\$ 744,150	✓				
CLUSTER AVENUE AND VILLARD AVENUE (INTERSECTION IMPROVEMENTS)	\$ 744,150	✓				
MONTANA AVENUE AND BROADWAY AVENUE (INTERSECTION IMPROVEMENTS)	\$ 744,150	✓				
HELL AVENUE/HELENA AVENUE/CRUISE AVENUE (LAST CHANCE GULCH)	\$ 4,719,000	✓				
NORTH MONTANA AVENUE AND CLUSTER AVENUE	\$ 464,640	✓				
HENDERSON STREET AND BRADY STREET	\$ 186,340	✓				
OUTLER STREET AND CRUISE AVENUE (INTERSECTION IMPROVEMENTS/REDUCTION)	\$ 1,000,187	✓				
<b>SUB-TOTAL</b>	<b>\$ 47,980,957</b>					
<b>PROJECTS ON NATIONAL HIGHWAY SYSTEM</b>						
MONTANA AVENUE (RAILROAD GRADE SEPARATION)	\$ 21,780,000					
			MDT HAS ADVISED AGAINST USING FUNDS ON THE NATIONAL HIGHWAY SYSTEM SINCE OTHER FUNDING SOURCES ARE AVAILABLE.			
11TH AVENUE (BROADWAY AVENUE TO INTERSTATE 15)	\$ 3,145,000					
			MDT HAS ADVISED AGAINST USING FUNDS ON THE NATIONAL HIGHWAY SYSTEM SINCE OTHER FUNDING SOURCES ARE AVAILABLE.			
MONTANA AVENUE/THOMAS AVENUE/HELENA AVENUE INTERSECTION	\$ 6,050,000					
			MDT HAS ADVISED AGAINST USING FUNDS ON THE NATIONAL HIGHWAY SYSTEM SINCE OTHER FUNDING SOURCES ARE AVAILABLE.			
PROSPECT AVENUE & FEE STREET	\$ 45,880					
			MDT HAS ADVISED AGAINST USING FUNDS ON THE NATIONAL HIGHWAY SYSTEM SINCE OTHER FUNDING SOURCES ARE AVAILABLE.			
US HIGHWAY 12 SIGNALS (B-DETAILED MAIN/POSSIBLE STREET/CROSSROADS PARKWAY)	\$ 1,301,980					
			MDT HAS ADVISED AGAINST USING FUNDS ON THE NATIONAL HIGHWAY SYSTEM SINCE OTHER FUNDING SOURCES ARE AVAILABLE.			
<b>SUB-TOTAL</b>	<b>\$ 32,323,940</b>					
<b>PROJECTS NOT CURRENTLY ON URBAN ROUTES</b>						
MONTANA AND MAIN (EAST HELENA) INTERSECTION IMPROVEMENTS	\$ 744,150	✓				1
WYLLIE DRIVE (EAST HELENA)	\$ 2,541,000	✓ (PRIORITY HIGHWAY 12 TO CANYON FERRY ROAD)				3A
EAST HELIX CITY LIMITS TO US HIGHWAY 12	\$ 2,057,000	✓ (PRIORITY HIGHWAY 12 TO CANYON FERRY ROAD)				20
WYLLIE DRIVE (CANYON FERRY ROAD TO EAST HELENA CITY LIMITS)	\$ 1,492,000	✓ (PRIORITY HIGHWAY 12 TO CANYON FERRY ROAD)				3A
MONTANA AVENUE (EAST HELENA) LEWIS STREET TO US HIGHWAY 12	\$ 5,443,000	✓ (PRIORITY HIGHWAY 12 TO CANYON FERRY ROAD)				30
VALLEY DRIVE (LEWIS STREET TO YORK ROAD)	\$ 17,000	✓				4A
LAKE HELENA DRIVE & LEWIS STREET CROSSWALK	\$ 407,000	✓				40
LEWIS STREET (EAST HELENA) BALDWIN AVENUE TO LAKE HELENA DRIVE	\$ 13,700,000	✓ (PRIORITY HIGHWAY 12 TO CANYON FERRY ROAD)				5
LAKE HELENA DRIVE (OLD US HIGHWAY 12 TO LINCOLN ROAD EAST)	\$ 805,000	✓ WITH UPGRADES FOR FEEDS AND BL'S				6
LAKE AVENUE (EAST HELENA) MAIN STREET TO US HIGHWAY 12	\$ 1,200	✓				7
MAIN STREET & THURMAN AVENUE (EAST HELENA) CROSSWALK	\$ 1,200	✓				8
MAIN STREET & 1ST STREET (EAST HELENA) CROSSWALK	\$ 1,200	✓				9
LAKE AVENUE & PORTER AVENUE (EAST HELENA) CROSSWALK	\$ 6,534,000	✓				10
AIRPORT ROAD (FUTURE EXTENSION FROM "B" STREET TO WYLLIE DRIVE)	\$ 1,174,000	✓				11
AIRPORT ROAD (FROM "B" STREET TO PROPOSED EAST AIRPORT TRAIL EAST OF WYLLIE DRIVE)						12
TRC W/COMMUNITY INPUT						12
<b>SUB-TOTAL</b>	<b>\$ 34,289,750</b>					
<b>COMMISSIONER ELSAESSER PROJECTS</b>						
SOUTH HELENA (GATEWAY I)	\$20-300K	✓				
SOUTH HELENA (GATEWAY II)	\$20-750K	✓				
HENDERSON BRIDGE	\$400-800K					
			TRANSPORTATION PLAN RECOMMENDED TWO OPTIONS 1. BRIDGE 2. RRFB DECISIONS WITH MDT HAVE INDICATED THAT THIS MAY NOT BE AN ELIGIBLE PROJECT BUT THEY ARE VERRIF. THEY ALSO INDICATED THAT IF URBAN FUNDS WERE TO BE USED THE BRIDGE WOULD HAVE TO MEET FROWARD STANDARDS WHICH COULD INCREASE COSTS AND PROJECT AREA SIGNIFICANTLY DEPENDING ON THE DESIGN AND LOCATION.			
BROADWAY SIDEWALKS	\$150K - \$1.5M	✓				
AIRPORT ROAD	\$1-1.5M	✓				
MONTANA AVENUE TO LINCOLN ROAD SHARED-USE PATH	\$150-300K					
			PROJECT EXTENTS CLARIFICATION. MONTANA AVENUE IS AN URBAN ROUTE FROM CEDAR STREET NORTH TO JUST BEFORE SORRENSEN ROAD WHERE IT BECOMES A SECONDARY HIGHWAY WHERE URBAN FUNDS ARE NOT ELIGIBLE PER MDT.			
GREENING AMERICA CAPITALS (CRUISE/OUTLER TO BROADWAY OR 8/10TH)	\$20-750K	✓				
CENTENNIAL TRAIL EAST IMPROVEMENTS ON LYNDALE	\$100-300K					
			MDT HAS ADVISED AGAINST USING FUNDS ON THE NATIONAL HIGHWAY SYSTEM SINCE OTHER FUNDING SOURCES ARE AVAILABLE. MDT ADVISES USING URBAN FUNDS WHERE FUNDING SOURCES ARE LIMITED.			
BENTON AVENUE SAFETY IMPROVEMENTS	\$1-1.5M	✓				
HAUSER SAFETY AND TRAFFIC IMPROVEMENTS (BENTON AVENUE TO HENDERSON STREET)	\$100-210K	✓				
GREEN MEADOW DRIVE INTERSECTION IMPROVEMENTS	?	✓				
FREEWAY ENTRANCE TO LINCOLN ROAD	?	✓				
<b>SUB-TOTAL (COMMISSIONER ELSAESSER)</b>	<b>\$3.65-8.11M</b>					

## **Status of Single Stream Curbside Contract Negotiations with Helena Recycling as of 9/1/2015**

### **STATUS**

After several meetings between the RFP respondent (John Hilton of Helena Recycling) and City Staff, the status of negotiations is as follows:

1. Helena Recycling is requesting that the City abandon single stream recycling at this time due to the total collapse of the market for single stream commodities.
2. Helena Recycling has identified baling/disposal as a significant obstacle to success in the proposed RFP. Currently, Pacific Steel is the only option for baling and disposal and they would be unable to handle the potential volume of material generated by the proposed Curbside Single Stream Collection. Such a bottleneck would shut down the collection routes, or, require significant capital investment and risk in order to overcome.
3. Due to the large number of unknowns and risks in a full rollout of the Curbside Single Stream Collection proposed, Helena Recycling is requesting that the City enter into a Pilot Project that will be subscription based similar to the existing service that Helena Recycling currently provides. A pilot project would allow sufficient ramp up time and allow collection and analysis of data. The Pilot Project will consist of the following:
  - a. Pilot will be subscription based with a cost in the approximate range of \$10 to \$11 per month (a reduced rate for City subscribers) per household for bi-weekly service.
  - b. Subscription will be through Helena Recycling. The City will perform billing functions after being provided a list of subscribers. Subscription costs will be added to the monthly water bill. The City will pay Helena Recycling monthly for the total number of subscribers in each month.
  - c. The City will purchase 3 bins for each new subscriber within the City. Approximate cost will be \$8-\$15 per bin for a maximum one-time cost of \$45 per subscriber.

- d. Subscribers will be provided with 3 bins, one each for paper, 1 & 2 mixed plastics, aluminum and tin. Subscribers will be able to place cardboard under the bins or in a box.
- e. Should a subscriber cancel the service, they will be required to return the bins, or, be charged for the actual cost of the bins on their water bill.
- f. Glass will not be collected at this time.
- g. The current list of Blue Bag customers will be provided to Helena Recycling. Blue Bag subscribers will be encouraged to subscribe with Helena Recycling. The Blue Bag program will be discontinued by the City.
- h. The City will help advertise and market Helena Recycling's subscription service.
- i. Helena Recycling has requested that this program be implemented through the execution of a contract for service with the City.

## **BENEFITS**

- Reduced risk for City and Helena Recycling
- Lower capital investment required to implement
- Higher value recycling stream
- Opportunity to collect and analyze participation data in order to design a successful program.
- High degree of adaptability to market conditions
- Opportunity for expansion
- Complies with the recommendation of the Efficiency Study
- Reduced exposure to waste and abuse.
- Currently there is a high degree of customer satisfaction and compliance with the program that Helena Recycling operates.
- Not required to be an exclusive contract