

REPORT TO THE CITY OF HELENA

Section 4: Bill Roberts Golf Course

August 6, 2015

Legend of Abbreviations

aff... above the finished floor (or
above the finished ground)
AR... Accessible Route
CIL... Change in Level
CFS... Clear Floor Space
lbf... Pounds of Force

Background

RAC staff conducted an access audit at the Bill Roberts Golf Course. Our findings are below.

- 1.1 Parking - [CHECKLIST]** does not meet required number of accessible spaces (checklist); accessible spaces are not located on the shortest route (checklist); 3 stalls lack access aisles [BR120](#); lacks van parking (checklist); 2.7% slope in parallel access aisle [BR123](#), [BR124](#); signage lacks fines [BR119](#), [BR121](#), [BR122](#); lacks van parking sign (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.1.1 through 1.1.6 is integral to compliance with title II program access test):

- 1.1.1 **Create one or more** 8' accessible parking stalls, with one 5' adjacent access aisle, with proper signage and striping (checklist)
- 1.1.2 **Relocate stalls** to be on the shortest AR to the building entry or park features (checklist)
- 1.1.3 **Repaint** stalls and access aisles to be 8' and 5' each (BR120)
- 1.1.4 **Add one van parking sign** to one accessible stall and repaint stall and access aisle to 11' and 5' or 8' and 8' (checklist)
- 1.1.5 **Repair or correct slope** of parking space and access aisle to max 2.08% in any direction (BR123, BR124)
- 1.1.6 **Acquire** and mount correct fine sign for all stalls per state or local statute (BR119, BR121, BR122)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

- 1.2 Exterior Accessible Route (includes common area and stairs)- [CHECKLIST]** changes in level- 1" at entry [BR101](#), [BR102](#), 2.5" at women's restroom hole 14 [BR50](#), [BR51](#); gaps at repaired sinking crack [BR91](#), [BR92](#), [BR95](#), [BR96](#), deterioration [BR93](#), [BR94](#), 1" gap at entry [BR99](#), [BR100](#); 7.3% running slope to entry [BR97](#), [BR98](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.2.1 through 1.2.3 is integral to compliance with title II program access test):

- 1.2.1 **Repair, bevel, or ramp** CIL along AR (BR101, BR102, BR50, BR51)
- 1.2.2 **Correct or fill** gaps along AR (BR91, BR92, BR95, BR96, BR93, BR94, BR99, BR100)
- 1.2.3 **Correct or repair** sidewalk running slope along AR to max 5% (BR97, BR98)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.3 Exterior Entry Signage - [CHECKLIST] accessible entry lacks symbol of accessibility (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.3.1 6 is integral to compliance with title II program access test):

1.3.1 Mount signage at entrance designating it as accessible (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.4 Exterior Entry Doors - [CHECKLIST]

Maneuvering Clearance: *Pro Shop:* main entry to pro shop – golf bags on push side [BR1](#), 4.2% slope exterior [BR2](#), [BR3](#); range room exit – storage on push, 9.5% slope on exterior [BR17](#), [BR18](#); storage area exit – storage on push, .5" CIL [BR23](#), [BR24](#), 4.3% exterior slope [BR22](#), [BR23](#); *Maintenance Garage:* main entry – bollard on pull side [BR25](#); garage back exit – equipment on push side, bollard on pull side [BR29](#), [BR30](#), [BR32](#), 15.7% slope exterior [BR31](#), [BR32](#); women’s restroom – 6.3% slope at drain [BR48](#), [BR49](#); *Cart Barn:* exit course side – carts push side (checklist); exit street side – small landing, stairs pull side [BR57](#), drain grate, 6.6% slope exterior [BR56](#), [BR57](#); *Restaurant:* main entry – mat with openings [BR63](#); side door by stairs – exterior storage, stone surface [BR71](#)

Dimension (32"X80"): *Maintenance Garage:* men’s restroom – 27.5" [BR44](#), [BR45](#); women’s restroom – 27.5" (checklist); *Restaurant:* exit to course – 29" [BR67](#)

Change in level: *Pro Shop:* range room exit – 7.5" [BR19](#), [BR20](#); *Maintenance Garage:* main entry – 1" [BR26](#), [BR27](#); garage back exit - .5" [BR33](#), [BR34](#); men’s restroom – 2.75" [BR43](#); women’s restroom – 3" [BR46](#), [BR47](#); *Cart Barn:* exit course side – 2" interior [BR52](#), [BR53](#), 2" exterior [BR54](#), [BR55](#); exit street side – 1" interior [BR58](#), [BR59](#), 1.75" exterior [BR60](#), [BR61](#); *Restaurant:* main entry – 1.5" [BR62](#), [BR63](#); exit to course – 1.5" [BR68](#), [BR69](#); side door by stairs – 5.25" exterior [BR72](#), 1" inside [BR73](#)

Threshold: *Cart Barn:* exit course side – double (checklist); *Restaurant:* side door by stairs – 1.5" [BR73](#)

Hardware: *Pro Shop:* 2 of 3 doors have noncompliant knob (checklist); *Maintenance Garage:* 4 of 4 doors have noncompliant knob (checklist); *Cart Barn:* 2 of 2 doors have noncompliant knob (checklist); *Restaurant:* 2 of 3 doors have small hardware [BR64](#), [BR70](#), 1 of 3 doors has a noncompliant knob [BR74](#)

LBF: *Restaurant:* main entry – 9 lbf (checklist)

Closer: *Restaurant:* exit to course – fast (checklist)

Side Lights: *Restaurant:* main entry – 49" [BR65](#), [BR66](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.4.1 through 1.4.12 is integral to compliance with title II program access test):

NOTE: providing maneuvering clearance is sometimes accomplished by removing temporary barriers such as garbage cans or chairs, or removing and rehanging doors to open in opposite direction, removing closers, providing power door openers

- 1.4.1 For all doors along the public circulation route, **provide** required maneuvering clearance on push and pull side of door (BR1, BR25, BR29, BR30, BR32, BR63)
- 1.4.2 For all doors along the public circulation route, **correct or repair slope** at doorway landing to max 2.08% in any direction for level CFS (BR2, BR3, BR22, BR23, BR31, BR32, BR48, BR49, BR56, BR57)
- 1.4.3 For all doors along the public circulation route, **repair, bevel, or ramp CIL** in doorway maneuvering clearance to max .25" (BR23, BR24)
- 1.4.4 No maneuvering clearance at door due to stairs, **leave as is**, correction is technically infeasible (BR57)
- 1.4.5 For all doors along the public circulation route, **install** cement pad at exit that allows 18" clearance on the latch side, and extend a pathway away from the building for emergency egress (BR71)
- 1.4.6 For all doors along the public circulation route, **widen doors to 32"** for any doors indicated (BR44, BR45, BR67, checklist)
- 1.4.7 For all doors along the public circulation route, **repair, bevel, or ramp CIL** at door entries to max .25" (BR19, BR20, BR26, BR27, BR33, BR34, BR43, BR46, BR47, BR52, BR53, BR54, BR55, BR58, BR59, BR60, BR61, BR62, BR63, BR68, BR69, BR72, BR73)
- 1.4.8 For all doors along the public circulation route, **replace thresholds** at exterior doors with ADA thresholds (BR73, checklist)
- 1.4.9 For all doors along the public circulation route, **replace hardware** with lever hardware where indicated (BR64, BR70, BR74)
- 1.4.10 For all doors along the public circulation route, **inspect, adjust, and maintain** 8.5 lbf to open exterior doors as a smart practice (checklist)
- 1.4.11 For all doors along the public circulation route, **inspect, adjust, and maintain** closing speed on door closers (checklist)
- 1.4.12 For all doors along the public circulation route, **replace doors** with ones having sidelight viewing windows max 43" aff (BR65, BR66)

1.4.13 For employee only doors; make above corrections *upon renovation* (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.5 Elevator or Lift – not applicable

PRO SHOP

1.6 Interior Doors - [CHECKLIST]

Maneuvering Clearance: storage next to restroom – storage on pull side [BR4](#); men's restroom – wall on both sides [BR5](#), [BR6](#); pro shop office – drink cooler on pull [BR9](#); club repair - storage back on pull side [BR13](#); club rental storage – storage on pull side (checklist); back storage off rental storage – storage on pull side (checklist); closet off back storage – storage on both sides (checklist); range room – cabinet back on push side, wall on pull side [BR15](#), [BR16](#)

Dimension (32"X80"): men's restroom – 29" [BR7](#), lacks 36" (checklist); pro shop office – 27" [BR10](#); club repair – 30" [BR11](#), [BR12](#); closet off back storage – 29.5" [BR14](#); range room – 30" (checklist)

Hardware: 7 of 9 doors have a noncompliant knob (checklist); 1 of 9 doors has small hardware [BR8](#)

LBF: men's restroom – 7# (checklist)

Closer: men's restroom – fast (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.6.1 through 1.6.7 is integral to compliance with title II program access test):

NOTE: providing maneuvering clearance is sometimes accomplished by removing temporary barriers such as garbage cans or chairs, or removing and rehanging doors to open in opposite direction, removing closers, providing power door openers, or other similar means. For reference to the technical standards for doorway maneuvering clearance, see Chapter 4, [section 404](#) of the 2010 Standards.

- 1.6.1 For all doors along the public circulation route, **provide** required maneuvering clearance on push and pull side of doors (BR4, BR5, BR6, BR9, BR13, BR15, BR16, checklist)
- 1.6.2 For all doors along the public circulation route, **replace** doors with ones having 36" clear width at recessed doors (BR7)
- 1.6.3 For all doors along the public circulation route, **replace** doors ones having 32" clear width where indicated (BR10, BR11, BR12, BR14, checklist)
- 1.6.4 For all doors along the public circulation route, **replace hardware** with lever hardware where indicated (BR8, checklist)
- 1.6.5 For all doors along the public circulation route, **inspect, adjust, and maintain** 5 lbf to open interior doors (checklist)
- 1.6.6 For all doors along the public circulation route, **inspect, adjust, and maintain** closing speed on door closers (checklist)
- 1.6.7 For employee only doors; make above corrections **upon renovation** (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.7 Interior Accessible Route (includes common area and stairs) -
[\[CHECKLIST-INTERIOR\]](#)

Interior Route: storage at fire extinguisher [BR115](#); lacks hi-lo drinking fountain [BR112](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.7.1 through 1.7.2 is integral to compliance with title II program access test): (Interior Route)

- 1.7.1 ***Remove, or relocate storage*** in CFS at fixtures and operable parts along the AR (BR115)
- 1.7.2 ***Replace drinking fountain*** with hi-lo bowl (BR112)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

Service Counter: 41" aff [BR116](#), [BR117](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.7.1 6 is integral to compliance with title II program access test):

- 1.7.1 ***Lower*** 36" wide segment of service counter to max 36" aff (BR116, BR117)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [\[CHECKLIST\]](#)

36" access aisle: pro shop – reduces at 19" at merchandise [BR191](#), [BR192](#)

Floor Surfaces: pro shop – 3" CIL to club display [BR193](#), [BR194](#)

Clear floor space: pro shop – drinking fountain (checklist)

Reach Range: pro shop – merchandise high [BR195](#), [BR196](#)

Work Surfaces: pro shop – handicap station 43” aff and no knee clearance [BR113](#), [BR114](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.8.1 through 1.8.5 is integral to compliance with title II program access test):

- 1.8.1 **Relocate obstacles** to create AR through pro shop (BR191, BR192)
- 1.8.2 **Repair, bevel or ramp** CIL in rooms indicated (BR193, BR194)
- 1.8.3 **Provide** required CFS at drinking fountain (checklist)
- 1.8.4 **Lower operating mechanisms** into max 48” aff to highest operable part; leave as is if employee only operated (BR195, BR196)
- 1.8.5 **Replace or add one work surface** with one allowing knee and toe clearance with the surface max 34” (BR113, BR114)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.9 Employee Offices and Spaces - [\[CHECKLIST\]](#)

36” access aisle: back storage – storage [BR201](#); closet – storage [BR202](#), [BR203](#); back desk – storage [BR213](#), [BR214](#)

60” turning space: office – storage (checklist); back storage – storage [BR201](#), [BR204](#); closet – storage [BR202](#)

Protruding Objects: back storage – shelf 15” [BR205](#), [BR206](#)

Floor Surfaces: range room – 1” gap [BR21](#), [BR210](#)

Clear floor space: storage – mop sink [BR197](#); office – outlets (checklist); club repair – storage at club handle cubbies [BR200](#); back storage – at shelving [BR207](#); closet – outlet [BR208](#), [BR209](#); range room – light switch and outlets [BR211](#); back desk – merchandise on wall [BR214](#)

Reach Range: storage – key box high [BR198](#); office – time cards high [BR199](#); range room – storage [BR212](#); back desk – merchandise on wall [BR214](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.9.1 through 1.9.3 is integral to compliance with title II program access test):

- 1.9.1 Employee only area permit approach, entry, and exit, **relocate obstacles** to create AR through back storage, closet, and back desk (BR201, BR202, BR203, BR213, BR214)

- 1.9.2 Employee only areas permit approach, entry, and exit, **relocate obstacles** to create turning space of 60" in storage, back storage, and closet (BR201, BR204, BR202, checklist)
- 1.9.3 For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (BR205, BR206, BR21, BR210, BR197, BR200, BR207, BR208, BR209, BR211, BR214, BR198, BR199, BR212, BR214)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.10 Assembly Areas - not applicable

1.11 Restrooms - [\[CHECKLIST-MULTIPLE USERS\]](#)

Both: signage high without CFS (checklist); mirror height high [BR149](#), [BR150](#); sink lacks knee clearance due to low sink bowl [BR151](#); faucet controls fail [BR152](#); sink pipes lack insulation (checklist); stall hook high [BR153](#), [BR154](#), [BR174](#), [BR175](#); lacks accessible stall (checklist); ambulatory stall too wide [BR176](#), [BR155](#), toilet centerline fails [BR156](#), [BR157](#), [BR180](#), [BR181](#), stall door not self-closing (checklist), grab bars mounted high aff [BR159](#), [BR160](#), [BR178](#), [BR179](#), side grab bars mounted incorrectly [BR158](#), [BR160](#), [BR177](#), [BR179](#); paper towel dispenser and shelf in women's protrudes [BR163](#), [BR164](#), [BR165](#), [BR166](#); paper towels lacks CFS due to garbage can [BR169](#)

Men's: urinal rim height high [BR170](#), [BR173](#), depth too shallow [BR171](#), [BR173](#), flush controls high [BR172](#), [BR173](#)

Women's: 32" access aisle reduces to restroom area [BR161](#), [BR162](#); .5" CIL at sunken drain [BR167](#), [BR168](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.11.1 through 1.11.11 is integral to compliance with title II program access test): (Multiple Users)

- 1.11.1 **Acquire and mount** signage for both, including Braille and access symbol mounted on wall, latch side of door, 48" to baseline of lowest character and 60" to baseline of highest character and provide CFS for approach to sign (checklist)
- 1.11.2 **Lower mirrors** in both so reflective surface is max 40" aff (BR149, BR150)
- 1.11.3 **Raise sink bowl** to provide 27" knee clearance, in the alternative, acquire a shallower model (BR151)
- 1.11.4 **Replace** faucet controls with lever controls in both (BR152)
- 1.11.5 **Insulate exposed pipes** under one sink in both (checklist)
- 1.11.6 **Create** a wheelchair accessible stall in place of the ambulatory stalls with grab bars and fixtures mounted in correct locations and at correct heights in both

(BR153, BR154, BR174, BR175, BR176, BR155, BR156, BR157, BR180, BR181, BR159, BR160, BR178, BR179, BR158, BR160, BR177)

- 1.11.7 **Relocate or recess** towel dispensers in both and shelf in women’s to not interfere with general circulation path, protrusions can’t be greater than 4” (BR163, BR164, BR165, BR166)
- 1.11.8 **Relocate** garbage in both to provide CFS at paper towels (BR169)
- 1.11.9 **Replace** urinal with one having a 13.5” min depth mounted at max 17” to rim with flush controls max 48” aff (BR170, BR171, BR172, BR173)
- 1.11.10 **Provide** 36” clear width in women’s (BR161, BR162)
- 1.11.11 **Repair, bevel or ramp** CIL in women’s (BR167, BR168)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.12 Kitchen/Concessions - not applicable

1.13 Locker Rooms - not applicable

1.14 Aural and Visual Alarms - not applicable

1.15 Directional and Permanent Space Signs - [[CHECKLIST](#)] signage lacks tactile characters (checklist); signage mounted high [BR241](#), [BR242](#), [BR243](#); signage lacks braille (checklist); exit signs fail (checklist); signage has gloss finish (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.15.1 through 1.15.3 is integral to compliance with title II program access test):

- 1.15.1 **Create template for signs** that addresses height of sign, size of characters, location of Braille, and other requirements (checklist)
- 1.15.2 **Implement a sign revision program** throughout the building, discriminating between directional signs and signs for permanent spaces (checklist)
- 1.15.3 **Mount signage** at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted 48” to baseline of lowest character and 60” to the baseline of the highest character sign and on the latch side of the door (BR241, BR242, BR243, checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.16 Golf - [CHECKLIST] site fails to own a single rider golf cart (checklist); noncompliant portable toilet at holes 2, 3, 7, 12, 16, and 18 [BR105](#), [BR108](#); bench fails at hole 3 [BR106](#); ball wash throughout require tight pinch [BR106](#); water container requires tight pinch at holes 4 and 13 [BR107](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.16.1 through 1.16.4 is integral to compliance with title II program access test):

- 1.16.1 **Acquire single rider car** with hand controls, swivel seat, entry from either side, low center of gravity, light psi tires, standing seat, and promote the availability of the car to all golfers (checklist)
- 1.16.2 **Replace** portable toilets with ADA compliant models (BR105, BR108)
- 1.16.3 **Replace 5%** of the amenities at each hole with ones reachable from the single rider car and operable without a tight pinch or grasp (BR107, BR106)
- 1.16.4 **Replace 50% but no less than one bench** with a compliant bench and on one side, a 30" by 48" concrete or asphalt CFS (BR106)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

MAINTENANCE GARAGE AND CART BARN

1.6 Interior Doors - [CHECKLIST]

Maneuvering Clearance: *Maintenance Garage:* garage to office/break room – chair back on pull side [BR35](#); restroom – toilet on pull side, 9% slope on push [BR41](#)

Dimension (32"X80"): *Maintenance Garage:* garage to office/break room – 74.75" on push side [BR36](#); restroom – 27.5" [BR42](#)

Change in level: *Maintenance Garage:* garage to office/break room – 3.75" [BR37](#), [BR38](#)

Hardware: *Maintenance Garage:* 2 of 2 doors have noncompliant knob (checklist)

Side Lights: *Maintenance Garage:* garage to office/break room – 49" [BR39](#), [BR40](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.6.1 through 1.6.7 is integral to compliance with title II program access test):

NOTE: providing maneuvering clearance is sometimes accomplished by removing temporary barriers such as garbage cans or chairs, or removing and rehanging doors to open in opposite direction, removing closers, providing power door openers, or other similar means. For reference to the technical standards for doorway maneuvering clearance, see Chapter 4, [section 404](#) of the 2010 Standards.

- 1.6.1 For all doors along the public circulation route, **provide** required maneuvering clearance on push and pull side of doors (BR35, BR41)
- 1.6.2 For all doors along the public circulation route, **correct or repair slope** at doorway landing to max 2.08% in any direction for level CFS (BR41)
- 1.6.3 For all doors along the public circulation route, **replace doors** with doors having 80" overhead clearance and 32" clear width (BR36, BR42)
- 1.6.4 For all doors along the public circulation route, **repair, bevel, or ramp CILs** at door entries to max .25" (BR37, BR38)
- 1.6.5 For all doors along the public circulation route, **replace hardware** with lever hardware where indicated (checklist)
- 1.6.6 For all doors along the public circulation route, **replace doors** with ones having sidelight viewing windows max 43" aff (BR39, BR40)
- 1.6.7 For employee only doors; make above corrections **upon renovation** (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE THREE

1.7 Interior Accessible Route (includes common area and stairs) - not applicable

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]

Clear floor space: *Maintenance Garage:* office – thermostat [BR221](#)

Reach Range: *Maintenance Garage:* office – locker hooks 64” aff, locker shelf at 69.5” [BR222](#), [BR223](#)

Operable Parts: *Maintenance Garage:* office – locker hardware small [BR224](#), [BR225](#), 0 of 10 lockers designated (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.8.1 through 1.8.4 is integral to compliance with title II program access test):

- 1.8.1 **Remove, or relocate storage** in CFS at fixtures and operable parts (BR221)
- 1.8.2 **Lower operating mechanisms** to max 48” aff to highest operable part; leave as is if employee only operated (BR222, BR223)
- 1.8.3 **Replace** locker hardware with ADA compliant hardware on designated lockers (BR224, BR225)
- 1.8.4 **Designate 5% or no less than 1 locker** as accessible, mounting signage having the access symbol and hooks and operating mechanisms max 48” aff (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE THREE

1.9 Employee Offices and Spaces - [CHECKLIST]

Protruding Objects: *Maintenance Garage:* garage – shelving [BR215](#), [BR216](#), [BR217](#)

Clear floor space: *Maintenance Garage:* garage – fire extinguisher (checklist); *Cart Barn:* cart barn – fire extinguisher [BR226](#)

Reach Range: *Maintenance Garage:* garage – fire extinguisher, coat hangers [BR217](#), first aid over sink [BR220](#); *Cart Barn:* cart barn – 64” to fire extinguisher [BR226](#), [BR227](#)

Sink: *Maintenance Garage:* garage – 35” aff [BR218](#), [BR219](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.9.1 is integral to compliance with title II program access test):

- 1.9.1 For all deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (BR215, BR216, BR217, BR220, BR226, BR227, BR218, BR219)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE THREE

1.10 **Assembly Areas** - not applicable

1.11 **Restrooms** -

Maintenance Garage - [\[CHECKLIST-SINGLE USER\]](#)

Both: no accessible features but dimensions are adequate for potential renovation [BR182](#), [BR183](#), [BR184](#); lacks directional signage to accessible restroom (checklist); signage noncompliant (checklist); signage lacks symbol of accessibility (checklist)

Women's: 6.3% slope to drain (checklist); 80" overhead fails at shelf (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.11.1 integral to compliance with title II program access test): (Single Users – Maintenance Garage)

1.11.1 **Upon renovation**, create a single user accessible restroom with grab bars and fixtures mounted in correct locations and at correct heights in both (BR182, BR183, BR184, checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE THREE

1.12 **Kitchen/Concessions** - not applicable

1.13 **Locker Rooms** - not applicable

1.14 **Aural and Visual Alarms** - not applicable

1.15 **Directional and Permanent Space Signs** - not applicable

1.16 **Other** - not applicable

RESTAURANT

1.6 Interior Doors - [\[CHECKLIST\]](#)

Maneuvering Clearance: beverage storage – storage back pull side (checklist); office – 12" wall on pull side [BR84](#), [BR85](#); storage off office – storage back pull side (checklist); men's restroom – chair on pull [BR87](#); women's restroom – chair on pull [BR90](#)

Dimension (32"X80"): upper closet – 76" [BR79](#), [BR77](#); beverage storage – 22" [BR80](#), [BR81](#); storage off office – 22" (checklist); men's restroom – 27.5" [BR88](#), [BR89](#); women's restroom – 27.5" (checklist)

Change in level: first floor maintenance closet – 1" [BR75](#), [BR76](#); beverage storage – 1" [BR82](#), [BR83](#); storage off office – 1" (checklist)

Floor Surface: beverage storage – carpet fraying (checklist); storage off office – carpet fraying (checklist); men's restroom – carpet fraying (checklist)

Hardware: 7 of 7 doors have a noncompliant knob [BR86](#); upper closet – 31" aff [BR78](#)

LBF: 2 of 2 doors with closers exceed 5 lbf (checklist)

Closer: 2 of 2 doors close fast (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.6.1 through 1.6.9 is integral to compliance with title II program access test):

NOTE: providing maneuvering clearance is sometimes accomplished by removing temporary barriers such as garbage cans or chairs, or removing and rehanging doors to open in opposite direction, removing closers, providing power door openers, or other similar means. For reference to the technical standards for doorway maneuvering clearance, see Chapter 4, [section 404](#) of the 2010 Standards.

- 1.6.1 For all doors along the public circulation route, **provide** required maneuvering clearance on push and pull side of doors (BR84, BR85, BR87, BR90, checklist)
- 1.6.2 For all doors along the public circulation route, **replace doors** with doors having 80" overhead clearance and 32" clear width (BR79, BR77, BR80, BR81, BR88, BR89, checklist)
- 1.6.3 For all doors along the public circulation route, **repair, bevel, or ramp CILs** at door entries to max .25" (BR75, BR76, BR82, BR83)
- 1.6.4 For all doors along the public circulation route, **repair carpet** to prevent tripping hazards (checklist)
- 1.6.5 For all doors along the public circulation route, **replace hardware** with lever hardware where indicated (BR86)
- 1.6.6 For all doors along the public circulation route, **remount** hardware to be 34" to 48" aff (BR78)
- 1.6.7 For all doors along the public circulation route, **inspect, adjust, and maintain** 5 lbf to open interior doors (checklist)

- 1.6.8 For all doors along the public circulation route, ***inspect, adjust, and maintain*** closing speed on door closers (checklist)
- 1.6.9 For employee only doors; make above corrections ***upon renovation*** (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.7 Interior Accessible Route (includes common area and stairs) -
[\[CHECKLIST-STAIRS\]](#)

Stairs: stair risers fail [BR244](#), [BR245](#), [BR246](#); top stair lacks detectable warning (checklist); lacks handrails on both sides (checklist); handrail not continuous at switchback [BR247](#); handrails fail to extend 12" at top riser [BR248](#), gripping surface low [BR249](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.7.1 through 1.7.3 is integral to compliance with title II program access test):

- 1.7.1 ***Correct riser heights*** on stairs to consistent height between 4" to 7", leave as is if technically infeasible (BR244, BR245, BR246)
- 1.7.2 ***Install*** detectable warning strip on top tread of each stairway as a smart practice (checklist)
- 1.7.3 ***Replace*** handrails with compliant handrails (BR247, BR248, BR249)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [\[CHECKLIST\]](#)

Clear floor space: dining area – chips (checklist)

Reach Range: dining area – condiments over 36" counter (checklist)

Work Surfaces: dining area – tables lack toe clearance (see concession below)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.8.1 through 1.8.2 is integral to compliance with title II program access test):

- 1.8.1 ***Remove, or relocate storage*** in CFS at fixtures and operable parts (checklist)

1.8.2 **Lower operating mechanisms** to max 48" aff to highest operable part (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.9 Employee Offices and Spaces - [CHECKLIST]

36" access aisle: beverage closet – storage [BR228](#); storage – storage [BR234](#); office – reduces to 26.75" to hot storage [BR236](#), [BR237](#)

80" overhead: beverage closet – angled ceiling [BR230](#), [BR231](#); storage – angled ceiling [BR235](#); office – 77" at overhead [BR238](#), [BR239](#), [BR240](#)

60" turning space: beverage closet – storage [BR229](#); storage – storage [BR234](#)

Protruding Objects: beverage closet – light bulb [BR233](#); storage – light bulb (checklist)

Floor Surfaces: beverage closet – warped (checklist)

Clear floor space: beverage closet – storage at drink dispenser (checklist); storage – storage (checklist); office – storage shelves narrow (checklist)

Operable Parts: beverage closet – string pull for light [BR232](#); storage – string pull for light (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.9.1 through 1.9.3 is integral to compliance with title II program access test):

1.9.1 Employee only area permit approach, entry, and exit, **relocate obstacles** to create AR through beverage closet, storage, and office (BR228, BR234, BR236, BR237)

1.9.2 Employee only areas permit approach, entry, and exit, **relocate obstacles** to create turning space of 60" in beverage closet and storage (BR229, BR234)

1.9.3 For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (BR230, BR231, BR235, BR238, BR239, BR240, BR233, BR232, checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.10 Assembly Areas - not applicable

1.11 Restrooms - [\[CHECKLIST-MULTIPLE USERS\]](#)

Both: lacks accessible features and accessed by stairs only [BR185](#), [BR186](#), [BR187](#), [BR188](#), [BR189](#), [BR190](#); lacks directional signage to accessible restroom (checklist); lacks compliant signage (checklist); signage missing symbol of accessibility (checklist)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.11.1 through 1.11.2 is integral to compliance with title II program access test): (Multiple Users)

- 1.11.1 Restroom not accessible, **acquire and mount** signage directing patrons to accessible restroom upon renovation (BR185, BR186, BR187, BR188, BR189, BR190)
- 1.11.2 **Create** a compliant accessible restroom on the ground floor (checklist)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.12 Kitchen/Concessions - [\[CHECKLIST\]](#) dining tables lack toe clearance [BR127](#), outdoor picnic tables noncompliant [BR148](#); bar 41.5" aff [BR128](#), [BR129](#); self-serve counter 35.75" [BR125](#), [BR126](#); menu lacks pictures (checklist); bar lacks CFS due to chairs (checklist); lacks 5% accessible sinks (checklist); triple basin rim 35" aff [BR140](#), [BR141](#), hand wash sink 36" [BR142](#), [BR143](#); sinks lack knee clearance (checklist); access aisle narrows to 28.25" to beverage area [BR130](#), [BR133](#), blocked by drink cooler [BR131](#), reduces to 25" behind bar [BR135](#), [BR136](#); 80" overhead fails at grill hood 78.5" aff [BR145](#), [BR146](#); 60" turning space fails [BR137](#); CFS fails at light switch [BR133](#), chips [BR134](#), and microwave [BR138](#); reach range fails at high chips [BR134](#), and high storage on shelves [BR147](#)

Recommendations (Bill Roberts Golf Course is a site designated as accessible so 1.12.1 through 1.12.5 is integral to compliance with title II program access test):

- 1.12.1 **Replace 5% of tables** with one allowing knee and toe clearance with surface max 34" aff (BR127, BR148)
- 1.12.2 **Lower** a 36" portion of the bar and self-serve counter to max 34" aff (BR128, BR129, BR125, BR126)
- 1.12.3 **Replace** menu with one having pictures and lettering of compliant size based on viewing distance as a smart practice (checklist)
- 1.12.4 **Relocate or rearrange storage and supplies** to maintain a 36" AR and 60" turning space throughout the kitchen work area (BR130, BR133, BR137)
- 1.12.5 For all other deficits, **leave as is**, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here

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(BR140, BR141, BR142, BR143, BR131, BR135, BR136, BR145, BR146, BR133, BR134, BR138, BR147)

Responsible Employee	Progress Towards Completion	Recommended Phase
Amy Teegarden Director 406/447-8462	(insert periodic notes regarding steps taken or work completed)	PHASE TWO

1.13 Locker Rooms - not applicable

1.14 Aural and Visual Alarms - not applicable

1.15 Directional and Permanent Space Signs - not applicable

1.16 Other - not applicable

CITY OF HELENA BILL ROBERTS GOLF COURSE