

REPORT TO THE CITY OF HELENA

Section: Transfer Station SCALE HOUSE

OCTOBER 12, 2015

Legend of Abbreviations

aff... above the finished floor (or
above the finished ground)
AR... Accessible Route
CIL... Change in Level
CFS... Clear Floor Space
lbf... Pounds of Force

Background

City staff conducted an access audit at the Transfers. Our findings are below.

1.1 Parking - [CHECKLIST] no designated space or access aisle [SH19](#), no signage [SH22](#)

Recommendations (Scale House is a site designated as accessible so 1.1.1 is integral to compliance with title II program access test):

1.1.1 **Create one or more** 8” accessible parking stalls, with one 5’ adjacent access aisle, with proper signage and striping (SH19, SH22)

Responsible Employee	Progress Towards Completion	Recommended Phase
Gery Carpenter Community Facilities Director 406/447-8484	(insert periodic notes regarding steps taken or work completed)	PHASE THREE

**1.2 Exterior Accessible Route (includes common area and stairs)-
 [CHECKLIST-EAR] Pedestrian pathway crosses through vehicular traffic [SH20](#); no curb ramp**

Recommendations (Scale House is a site designated as accessible so 1.2.1 and 1.2.2 is integral to compliance with title II program access test):

1.2.1 **Create lined cross walk** where pedestrian pathway crosses through vehicular traffic as a smart practice (SH20)

1.2.2 **Create a** curb ramp to be max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as the ramp and 36” deep and side flares with a max slope 10% (SH21)

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Gery Carpenter Community Facilities Director 406/447-8484	(insert periodic notes regarding steps taken or work completed)	PHASE THREE

1.3 Exterior Entry Signage - [CHECKLIST] – lacks entry signage

Recommendations (Scale House is a site designated as accessible so 1.3.1 and 1.3.2 is integral to compliance with title II program access test):

1.3.1 **Mount signage** at inaccessible entrances directing patrons in wheelchairs to accessible entrance (checklist)

1.3.2 **Mount signage** at entrance designating it as accessible (checklist)

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1.4 Exterior Entry Doors - [\[CHECKLIST\]](#)

Hardware: West entry- knob [SH17](#)

LBF: 2 of 2 doors with closers exceed 8.5lbf ([checklist](#))

Recommendations (Scale House is a site designated as accessible so 1.4.1 through 1.4.3 is integral to compliance with title II program access test):

- 1.4.1 For all doors along the public circulation route, **replace hardware** with lever hardware where indicated (SH17)
- 1.4.2 For all doors along the public circulation route, **inspect, adjust, and maintain** 8.5 lbf to open exterior doors as a smart practice (checklist)
- 1.4.3 **Upon renovation**; make above corrections to employee only doors

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1.5 Elevator or Lift – Not applicable

1.6 Interior Doors - [\[CHECKLIST\]](#)

Maneuvering Clearance: Mechanical room- 0” clr [SH11](#)

Dimension (32"X80"): Mechanical room-29” [SH12](#), [SH34](#)

LBF: Mechanical room – exceeded 5lbf (14 lbf) ([checklist](#))

Recommendations (Scale House is a site designated as accessible so 1.6.1 through 1.6.4 is integral to compliance with title II program access test):

- 1.6.1 No maneuvering clearance at Mechanical room door due to sink, **leave as is**, correction is technically infeasible (SH11)
- 1.6.2 For all doors along the public circulation route, **widen doors** to 32” for any doors indicated (SH12, SH34)
- 1.6.3 **Inspect, adjust, and maintain** 5 lbf to open interior doors (checklist)
- 1.6.4 **Upon renovation**; make above corrections to employee only doors

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1.7 Interior Accessible Route (includes common area and stairs) -
[\[CHECKLIST-INTERIOR\]](#)

Interior Route: Restroom door more than 5lbf ([checklist](#))

Recommendations (Scale House is a site designated as accessible so 1.7.1 is integral to compliance with title II program access test):

1.7.1 ***Inspect, adjust, and maintain*** 5 lbf to open interior doors ([checklist](#))

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1.8 Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - not applicable

1.9 Employee Offices and Spaces - [\[CHECKLIST\]](#)

36" access aisle: Mechanical room equipment [SH38](#)

80" overhead: Mechanical room computer cabinet [SH35](#), [SH36](#)

60" turning space: Mechanical room dimensions do not accommodate [SH38](#)

Protruding Objects: Mechanical room computer cabinet [SH38](#)

Clear floor space: Mechanical room no cfs at mop sink [SH37](#), [SH38](#)

Reach Range: Office drive up windows [SH06](#), [SH07](#)

Recommendations (Scale House is a site designated as accessible so 1.9.1 is integral to compliance with title II program access test):

1.9.1 Employee only area, ***leave as is***, employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (SH38, SH35, SH36, SH37, SH6, SH7, [checklist](#))

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1.10 **Assembly Areas** – not applicable

1.11 **Restrooms** - [\[CHECKLIST\]](#)

Unisex: Toilet 20 ¼” to center [SH25](#), [SH26](#); toilet seat height 15 ¾” [SH27](#), [SH26](#); bottom of mirror 42” [SH09](#), [SH10](#); pipes under sink are uninsulated [SH28](#); hand dryer protruding [SH30](#), [SH31](#); first aid kit protruding [SH32](#), [SH33](#); no grab bars

Recommendations (Scale House is a site designated as accessible so 1.11.1 through 1.11.8 is integral to compliance with title II program access test):

- 1.11.1 **Acquire and mount** signage, including Braille and access symbol mounted on wall, latch side of door, 48” to baseline of lowest character and 60” to baseline of highest character
- 1.11.2 **Remount** toilet to 16” to 18” from the side wall to centerline (SH25, SH26)
- 1.11.3 **Lower** mirror so reflective surface is max 40” aff (SH09, SH10)
- 1.11.4 **Insulate** exposed pipes under sink (SH28)
- 1.11.5 **Replace** toilet seat, or re-set or replace toilet to 17” to 19” aff (SH27, SH26)
- 1.11.6 **Install** grab bar behind the toilet, 12” to one side of center and 24” to the other and 33” to 36” aff
- 1.11.7 **Install** side grab bar with a 42” long grab bar, mounted max 12” from the rear wall and 33” to 36” aff
- 1.11.8 **Relocate or recess** First Aid Kit and hand dryer to not interfere with general circulation path (SH32, SH33)

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1.12 **Kitchen/Concessions** – not applicable

1.13 **Locker Rooms** – not applicable

1.14 **Aural and Visual Alarms**- not applicable

1.15 **Directional and Permanent Space Signs** - [\[CHECKLIST\]](#)

Recommendations (Scale House is a site designated as accessible so 1.15.1 through 1.15.3 is integral to compliance with title II program access test):

- 1.15.1 **Create template for signs** that addresses height of sign, size of characters, location of Braille, and other requirements (checklist)
- 1.15.2 **Implement a sign revision program** throughout the building, discriminating between directional signs and signs for permanent spaces (checklist)
- 1.15.3 **Mount signage** at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted 48” to baseline of lowest character and 60” to the baseline of the highest character sign and on the latch side of the door (checklist)

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1.16 **Other** – Not applicable

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