City of Helena
Utility Customer Services Division
316 North Park Avenue, Room 150
Helena, MT 59623
Phone: (406) 447-8450
Fax: (406) 447-8377

BUDGET BILLING AGREEMENT

NAME: _____
(Must be property owner's name)

SERVICE ADDRESS: _____

DAYTIME PHONE NUMBER: _____

ACCOUNT NUMBER: _____

BUDGET BILLING AMOUNT: _____ (office use only)

TERMS

- ✓ Any outstanding account balance must be paid at the time of signing up for budget billing.
- ✓ You must have lived at this residence for no less than one year.
- ✓ You will pay equal monthly installments based upon the prior year's average consumption but at the current water/sewer rates until January.
- ✓ Each ***January*** (settle up month), any balance either owed to the City or to you will be spread over the next twelve months' budget billing charges.
- ✓ You may not miss more than two consecutive payments or your account could automatically go back to monthly billing. No advance notice will be given.
- ✓ If budget billing is discontinued, there will be a one-year waiting period before budget billing can be reinstated.
- ✓ Budget billing is not available for tenants.
- ✓ You can cancel this service at any time.

I HEREBY AUTHORIZE THE CITY OF HELENA TO PLACE MY UTILITY ACCOUNT ON BUDGET BILLING. I HAVE READ THE ABOVE TERMS AND AGREE TO COMPLY WITH ALL PROVISIONS OF THIS AGREEMENT.

_____ _____
CUSTOMER SIGNATURE DATE

(This form must be faxed, mailed or hand delivered to the Utility Customer Services Division.)